

**INITIAL SCREENING – STAGE 1** (See Guidance Information page 5)

As a public authority we need to ensure that our services, current and proposed have given due regard to equality and diversity.

Please complete the following questions to determine whether a Full CMA is required.

Name of policy, strategy or function: New Transportation Infrastructure  
Works Professional Services

Responsible Officer: Mike Steele Role: Project Manager  
 Directorate: Development Assessment Date: 29<sup>th</sup> February 2012

Is this a: Policy  Strategy  Function  Service

Is this: New or Proposed  Already exists and is being reviewed  Is Challenging

intended outcomes and who is

After considering a number of options it is recommended  
 Technical Framework and the Buying Solutions Framework

replace the current contract with Atkins Limited to provide transportation and infrastructure professional services.

The scope of the professional services under these contracts includes providing support to highways, transport planning, structures, public lighting, flood alleviation, highways maintenance and network management initiatives. Future demands may also include support for economic studies, ecology, digital infrastructure and environment and sustainability initiatives the City Council may pursue.

These contracts provide professional services and specialists which support the in-house resource so that the City Council can manage its

difficulties managing in-house resources and therefore it is more efficient to have the flexibility to engage external consultants through framework arrangements

As a result the new frameworks will allow the continued of process to services in a way that supports best practice in design and implementation and benefit all the Council, successful consultants and all user

**2. Explain how the main aims of the policy, strategy, function or service will support the Equality Duties?**

- 1. Eliminate discrimination, harassment and victimisation?
- 2. Advance equality of opportunity?
- 3. Foster good relations?
- 4. Promote positive attitudes towards disabled people?
- 5. Encourage participation of disabled people?
- 6. Consider more favourable treatment of disabled people?

The organisations employed on these frameworks are compliant with their statutory duties under equalities legislation having been assessed as part of their original submission for the frameworks but also will be checked after use by the Council in accordance with the "Local Migration Framework Standard for Equalities in Public Procurement". In addition the appointment of the consultants will be done in accordance with public procurement rules which promote openness, equality and fairness.

**3. How will your policy, strategy, function or service affect:**

Service users	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Employees	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Wider community	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

**Please provide an explanation for your 'Yes' or 'No' answer**

The contracts will have a positive impact on those organisations appointed to undertake work for the Council as we will work with them to ensure they are fully compliant with equalities legislation and once

**4. Are there any aspects of the policy, strategy, function or service, including how it is delivered, or accessed, that could contribute to inequality? (including direct or indirect discrimination to service users or employees)**

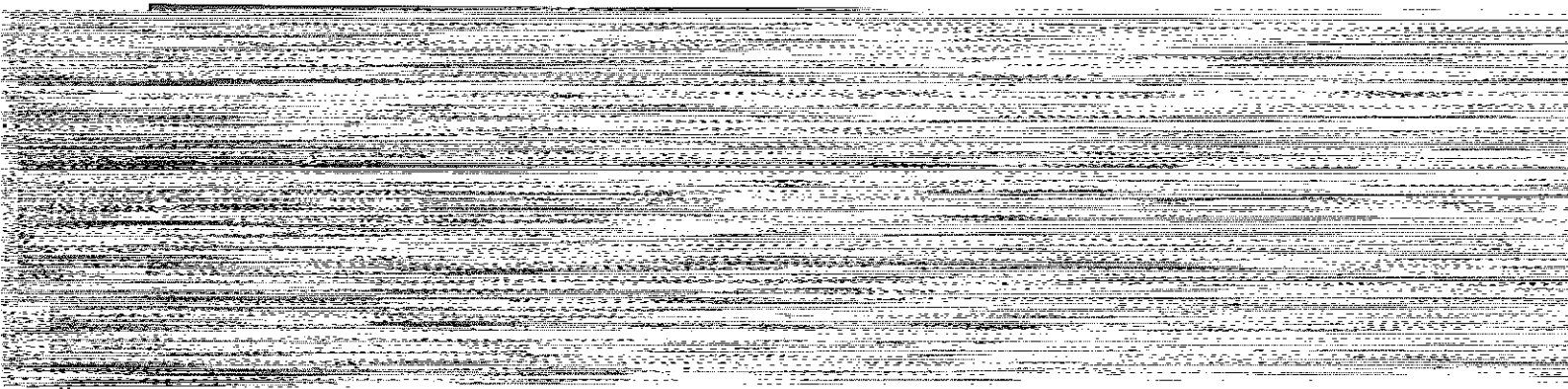
Yes  No

**Please provide an explanation for your 'Yes' or 'No' answer**

**NO:**

It is considered that there is no aspect of the framework that should contribute to inequality. The process of assessing and allocating consultants will be in accordance with the Council's standards.

Lives of people, including employees and service users



	<u>Name</u>	<u>Role or Task Group</u>	<u>Contract Number</u>
□		(e.g. service user, manager or service specialist)	
1.	Mike Steele	Project Manager	0121 303 7553
2.	Vánnier Raulá	Head of Transportation Projects	0121 303 7363
3.	Ann Marie Rochford	Assistant Category Manager, Corporate Procurement	0121 303 0029
4.			
5.			
6.			
7.			
8.			
9.			
10.			

**NO:**

It is considered that there is no aspect of the scheme that could contribute to inequality as the contract is for professional services and will support the Council in ensuring that designs meet the requirements of all users of the highway. The process of assessing and allocating consultants will be in accordance with the Council's standards.

**6. Is an Equality Impact Needs Assessment required?**

If your answer to question 2 has identified potential adverse impact and you have answered 'yes' to any of the following questions 3, 4, or 5, then you should carry out a Full EINA.

Does the Policy, Strategy, Function or Service require a Full Equality Impact Needs Assessment (EINA)? Yes  No

If a Full EINA is required, please complete the work and submit the assessment to your Directorate EINA Contact Officer.

If a Full EINA is Not required, please sign the declaration below and forward a copy of the Initial Screening to your Directorate EINA Contact Officer.

Chairperson: Mike Steele

Sign-off Date: 29.02.12

Summary statement:  
The initial screening for these highway works has indicated no adverse impacts or discrimination, it is concluded that a full EINA is not necessary.