



**Aims/Objectives/Outcomes:**

**2. Explain how the main aims of the policy, strategy, function or service will demonstrate due regard to the aims of the General Duty?**

- 1. Eliminate discrimination, harassment and victimisation? X
- 2. Advance equality of opportunity? X
- 3. Foster good relations? X
- 4

**3. What does your current data tell you about who your policy, strategy, function or service may affect:**

Service users	Yes	No <input checked="" type="checkbox"/>
Employees	Yes	No <input checked="" type="checkbox"/>
Wider community	Yes	No <input checked="" type="checkbox"/>

**Please provide an explanation for your 'Yes' or 'No' answer**

(a) Service users

SGS is a fully-traded service available to all schools on a subscription basis. The savings target for SGS for 2013/14 is £0.039m. A budget has been set based on forecast subscription levels in order that these savings can be achieved. The proposed budget reduction will be absorbed by the service via an increase in the subscription cha



## 6. Is an Equality Assessment required?

If your answer to question 2 has identified potential adverse impact and you have answered 'yes' to any of the following questions 3, 4, or 5, then you should carry out a Full Equality Assessment.

Does the Policy, Strategy, Function or Service require a Full Equality Assessment? **Yes Nox**

If a Full Equality Assessment is required, before proceeding you should discuss the scope of the assessment with service managers in your service area as well as the Directorate Contact Officer.

If a Full Equality Assessment is **Not** required, please sign the declaration and complete the Summary statement below, then forward a copy of the Initial Screening to your Directorate Contact Officer

If a Full Equality Assessment **Is** required, you will need to sign the declaration and complete the Summary statement below, detailing why the Policy, Strategy, Function or Service is moving to a Full Equality Assessment. Then continue with your Assessment

### DECLARATION

**A Full Equality Assessment not required, the Initial Screening has demonstrated that the Policy, Strategy, Function or Service is robust; there is no potential for discrimination or adverse impact. All opportunities to promote equality have been taken.**

Chairperson: David Bridgman

Summary statement: There are no known or potential adverse impacts of the budget reduction proposed for SGS on service users or employees.

**Quality check: The screening document has been checked using the agreed audit arrangements in the Directorate:**

<p>Name: (Officer/Group carrying out the Quality Check) Veronika Quintyne</p> <p>Directorate:CYPFDirectorate</p> <p>Contact number:0121 4643073</p>	<p>Date undertaken: 17.1.2013</p>	<p>Screening review statement:</p> <p>There is to be no reduction in the current service to schools. No adverse impacts have been identified in relation to service users, staff or the wider community. On this basis I agree a full equality analysis is not required.</p>
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**Equality Assessment Task Group Members**

	<u>Name</u>	<u>Role on Task Group</u> (e.g. service user, manager or service specialist)	<u>Contact Number</u>
1.	Chairperson David Bridgman	School Support Manager, SGS	0121 303 8394
2.	Linda Jones	Locality Team Leader SSI	07825052156
3.	Helen Miles	Locality Team Leader	07974708505
4.	Alicia Welsh	Locality Team Leader SSI	07974708515
5.	Jane Spilsbury	Locality Team Leader SSI	07967581542
6.	Julie Newbold	Head of School Admissions and Pupil Placements	0121 303 2268
7.	Nasreen Hussain	Head of Service, PPS	07917811261
8.	Colin Burton	Team Manager School Admissions and Pupil Placements	0121 675 6774
9.			
10.			